

# Wickham Market Parish Council

## Sizewell C committee



## Terms of Reference

- 1 **Objective:** On a presumption that Sizewell C (SZC) goes ahead this Committee will seek to engage fully with all relevant stakeholders to minimise the impact on Wickham Market (WM) and maximise any benefits to WM
- 2 **Membership**
  - 2.1 The Committee shall consist of a minimum of **THREE** and up to **FIVE** Councillors appointed at the Annual Meeting of the Parish Council each May
  - 2.2 And up to **THREE** non-Council Members whom will be appointed by the Parish Council.
  - 2.3 The Chairman will be a Parish Council member and will be appointed at the Annual Meeting of the Parish Council or a subsequent full Parish Council meeting
  - 2.4 The Quorum for a meeting will be a minimum of **THREE PARISH COUNCIL** members.
- 3 **Meetings**
  - 3.1 The Committee will meet on dates to be arranged.
  - 3.2 The Committee will produce a Schedule of Meetings.
- 4 **Voting**
  - 4.1 The non-Council members will have voting rights to enable them to take part in discussions and vote on resolutions/decisions.
  - 4.2 Rules & Regulations
    - The National Code of Conduct will apply to all members of the Committee.
    - The conduct of meetings (declaration of interests, debate, voting etc) will be governed by the Council's standing orders.
    - Decisions are determined by a majority vote.
- 5 **Responsibilities**
- 6 Initially review all past WM parish Council documents, reports, decisions and representations related to SZC to fully understand any commitments, agreements, position statements and expectations regarding EDFs proposed traffic calming measures, the impact from the proposed park and ride site and any other implications. It will also review relevant documents published by EDF and its consultants that relate to WM.
- 7 It will seek to actively re-engage with EDF and its consultants and with Suffolk County Council and East Suffolk Council to fully understand their current positions regarding SCZ and their action plans and timetables.
- 8 It will review whether WM parishioners have had sufficient consultation or whether further information sharing is required.
- 9 It will be a fully constituted Committee with sufficient councillors to remain quorate. It will produce agendas, be clerked and minutes published.
- 10 At its inaugural meeting it will agree the frequency of its meetings

The Committee may defer the decision on any matter to the Parish Council if they feel that this is appropriate.