

# Village Hall Modernisation Working Group

Notes of Meeting  
22<sup>nd</sup> April 2025



## Attendees:

- Cllr Ivor French      Wickham Market Parish Council Chairperson
- Cllr David Chenery      Wickham Market Parish Council Vice Chair
- Sue French      Wickham Market Village Hall Trustee & VH Treasurer
- Cllr John Horsnell      Wickham Market Parish Council
- Steve Flavell      Wickham Market Village Hall Trustee
- Clive Edmonds      Wickham Market Village Hall Trustee & Treasurer

## Apologies

- Al Besley      Clerk Wickham Market Parish Council
- Stuart Gunn      Wickham Market Village Hall Trustee
- Cllr Sally Noble      ESC Councillor for Wickham Market Ward
- Sam Kenward      Communities officer for Communities, Framlingham, Wickham Market, Kelsale and Yoxford and surrounding villages

Team agreed to investigate and contact other possible Hall venues when village hall is closed for modernisations this may be difficult as there are so many days/times to factor in when discussing alternative venues for current hall user groups further discussion to take place when realistic date for closure is confirmed

Stuart G agreed to contact his colleague at Grundisburgh village hall to discuss their business plan used to raise funds and for forecasting expenditure/income for running of their village hall any information would be of benefit for our SZC grant application

Discussions took place regarding when hall is modernised and planning for functions, user groups and events taking place to ensure hall is used to its full capacity for a wide range of activities for all abilities John H agreed to discuss with the George Community Pub Events Coordinator

Chair discussed the need to share responsibility for research and gathering information required by SZC funding panel and Castlevue Charitable Services as we have important deadlines to meet. Areas of responsibilities were shared with team members as detailed below and each member would feed their research and information found to the Chair who then would issue to Sarah Williams for final review and collation of documents to be included in our revised grant application

## Stuart G

Research undertaken, or information we have on what kind of impact SZC is having on WM

## David C

Stats on numbers of SZC workers moving into the area, what their demographic might be

## Clive E

Do we have access to surveys or consultations which has been undertaken regarding the impact of SZC Construction works effecting WM and surrounding villages

**John H**

Any information on WM as a whole population, issues affecting people, demographics  
**Questionnaire** village hall user groups

**Steve F**

Research Information in Neighbourhood Plan that could be included in grant application

**Sue F/Stuart G**

Village Hall Management Business Plan June 2027 to March 2029

**Sue F**

Update List of Clubs Using Village Hall

**Next Meeting Scheduled 17<sup>th</sup> June 2025      6pm to 8pm in VH Committee Room**