

# WICKHAM MARKET PARISH COUNCIL

CHAIR: Cllr IVOR FRENCH



## VILLAGE HALL MODERNISATION COMMITTEE

Chair: Cllr John Horsnell

### NOTICE OF MEETING

**To members of the Village Hall Modernisation Committee:** You are hereby summoned to attend the next meeting of Wickham Market Parish Council Village Hall Modernisation Committee which will be held in the Village Hall Committee Room on **Thursday 11 December 2025 at 16:00**

*Alistair Besly*, Parish Clerk. 4 December 2025  
Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD

Email: [clerk@wickhammarket-pc.gov.uk](mailto:clerk@wickhammarket-pc.gov.uk)

Website: <http://wickhammarket-pc.gov.uk>

### AGENDA

VHM25: 41	Present from the Committee:	<i>Cllr Horsnell</i>
VHM25: 42	Present from the Public:	<i>Cllr Horsnell</i>
VHM25: 43	Open Public Forum session (3 minutes per person):	<i>Cllr Horsnell</i>
VHM25: 44	Apologies for Absence:	<i>Cllr Horsnell</i>
VHM25: 45	Declarations of Interest in items on the agenda:	<i>Cllr Horsnell</i>
VHM25: 46	Proposal to approve the minutes of the Village Hall Modernisation Committee held on 28 October 2025	
VHM25: 47	Chair's Report with updates:	<i>Cllr Horsnell</i>
VHM25: 48	Proposal to approve Contractor Tender Selection Document presented by Cllr Horsnell dated 02 <sup>nd</sup> December 2025	<i>Cllr Horsnell</i>
VHM25: 49	Proposal to approve Village Hall Architectural Layout & Drawings with planning application documentation presented by OWL Architects	<i>Cllr Horsnell</i>
VHM25: 50	Proposal to approve Energy and Sustainability Statement presented by Johns Slater Howard for Planning Application	<i>Cllr Horsnell</i>
VHM25: 51	Reporting items for the next meeting	<i>All</i>
VHM25: 52	Date of next meeting Tuesday 6 January 2026	