

# WICKHAM MARKET PARISH COUNCIL

CHAIR: Cllr IVOR FRENCH



## PLANNING COMMITTEE

Chair: Cllr Dick Jenkinson

**MINUTES** of the meeting of Wickham Market Parish Council Planning Committee held on Monday 12 August 2024 at 19:00

- PL24: 10 **Present from the Council:** Cllr Jenkinson (Chair) Cllr Gray  
Cllr Creasey  
Cllr French's A Besly (Clerk)
- PL24: 11 **Present from the Public:** None
- PL24: 12 **Open Public Forum session** (3 minutes per person): None
- PL24: 13 **Apologies for Absence:** Cllr Day
- PL24: 14 **Declarations of Interest in items on the agenda:** None
- PL24: 15 **Proposal to approve the draft minutes** of the Wickham Market Parish Council Planning Committee of 27 March and 14 May 2024. The minutes were reviewed and it was proposed they be approved and signed. One abstention through not being present, all others agreed. **Carried**
- PL24: 16 Review and agree comments for DC/24/2520/FUL  
**Proposal:** Timber lean to Boot Room and Boundary Fencing  
**Site address:** 6 The Crescent, Wickham Market, Woodbridge, Suffolk, IP13 0RX  
**Consultation letter expiry date:** 12 August 2024  
It appears that the only reason for this planning application is regarding the front fence of 1.8 metres where planning guidance recommends the fence is no higher than one metre.  
After some discussion it was proposed that the Parish Council should object to this planning application. Three voted for this proposal one voted against. **Carried.**  
The additional comment was:  
Wickham Market Parish Council recommend the front fence against the footway should be no more than one metre in height in line with planning guidance. The landscape officer suggests 1.2 metres would be acceptable, Wickham Market Parish Council would agree to this.  
It is also noted that the fence opposite this property at 3 The Crescent breaches height restrictions for fences alongside for twice. The Clerk will report this to planning control
- PL24: 17 Review WMPC process for responding to consultations with a focus on arranging meetings or delegation to Clerk  
It was noted that the process for responding to planning applications has not been working as effectively as it should. To improve, the Clerk recommended four actions:  
1. In order for the Clerk to track applications, Councillors should respond to the original notification or as a minimum, include the planning reference in the subject to enable searches on individuals' responses.  
2. For the Clerk to use delegated authority, at least three members must agree there is no objection and no members object. To be clear on approval, the members response should be **"No objection, I am happy for the Clerk to respond"**  
3. If any member objects, a meeting is required.  
4. If a meeting is required, it should be arranged as quickly as possible. Once it is decided to have a meeting the Clerk will offer dates and all members should respond with availability to all dates as quickly as possible. Three clear days notice is required for a meeting.
- PL24: 18 **Date of next meeting:** To be arranged as required.

Meeting Closed 20:00

Signed.

Date.

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