

WICKHAM MARKET PARISH COUNCIL

CHAIR: Cllr IVOR FRENCH

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend an Extra Ordinary meeting of Wickham Market Parish Council which will be held in the Village Hall Committee room on:

Monday 3 August 2026 at 19:00

Alistair Besly, Parish Clerk 29 July 2026

Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD

Email: clerk@wickhammarket-pc.gov.uk

Website: <https://wickhammarket-pc.gov.uk>

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agenda and
meeting
documents.



Agenda

- FC26-92** Present from Wickham Market Parish Council (WMPC).
- FC26-93** Present from the Public.
- FC26-94** Open Public Forum session. Members of the public are invited to speak on matters on the agenda.
- FC26-95** Proposal to authorise Apologies for Absence. Chair.
- FC26-96** Declarations of Interest in items on the agenda. Chair.
- FC26-97** Proposal to approve the new employee structure as recommended by the Staffing and Personnel Committee. *Rationale Published*
- FC26-98** Proposal to approve the new structure individual roles and responsibilities as recommended by the Staffing and Personnel Committee. *Published*
- FC26-99** Proposal to approve the advertisements to be published in the next News magazine
 - 1. Marketing and Events Officer. *Published*
 - 2. Cemetery Operations and Land Management Officer. *Published*
 - 3. Deputy Clerk. *Published*
- FC26-100** Proposal to approve payments for previously approved purchase orders.
 - 1. R&A Driveways £1,980
 - 2. Johns, Slater and Haward £4,200.
- FC26-101** Proposal to approve a variation to the purchase order for GC Robertson regarding Village Hall Modernisation Structural design.
- FC26-102** Date of Next Meeting. Monday 21 September 2026