

WICKHAM MARKET PARISH COUNCIL

CHAIR: Cllr IVOR FRENCH

NOTICE OF MEETING

To members of the Council: You are hereby summoned to attend the Wickham Market Parish Council Meeting which will be held in the Village Hall Committee room on **Monday 17 March 2025 at 19:00**
Alistair Besly, Parish Clerk 7 March 2025

Hill House, Shop Lane, Little Glemham, Woodbridge, IP13 0BD

Email: clerk@wickhammarketpc.com

Website: <http://wickhammarketpc.com/>



Wickham Market Parish Council: AGENDA

FC24: 146 Present from the Council:	Chair
FC24: 147 Present from the Public:	Chair
FC24: 148 Open Public Forum session (2 minutes per person):	Chair
FC24: 149 Apologies for Absence (by 17:00 on the day of the meeting):	Chair
FC24: 150 Declarations of Interest in items on the agenda:	Chair
FC24: 151 Proposal to approve the minutes of the Parish Council meeting on 20 January 2025	Chair
FC24: 152 Receive Minutes	Chair
152.1 Finance & General Purpose Committee 3 March 2025 <i>Published</i>	Cllr Chenery
152.2 Planning Committee: 25 February 2025 <i>Published</i>	Cllr Jenkinson
152.3 Environment and Leisure Working Group 10 February 2025 <i>Published</i>	Cllr Cooke
152.4 Village Hall Modernisation Committee 4 February and 4 March 2025 <i>Published</i>	Cllr Horsnell
FC24: 153 Actions carried forward from previous meetings – <i>Circulated</i>	Clerk
FC24: 154 Suffolk County Councillor's Report	Alexander Nicoll
FC24: 155 East Suffolk Councillor's Report: <i>Published</i>	Sally Noble
FC24: 156 Chair's Report: <i>Published</i>	Chair
FC24: 157 Clerk's Report: <i>Published</i>	Clerk
FC24: 158 Finance Report March 2025	Clerk
158.1 Review Finance Report and Payments Schedule: <i>Published</i>	
158.2 Review Bank Reconciliation: <i>Published</i>	
158.3 Review financial summary: <i>Published</i>	
158.4 Proposal to approve payments above the Clerk/Chair limit of £2k:	
FC24: 159 Proposal to approve the Internal Control statement and report: <i>Published</i>	Cllr Day
FC24: 160 Proposal to appoint the Internal Auditor	Clerk
FC24: 161 Proposal to agree the effectiveness of internal audit:	Clerk
FC24: 162 Proposal to approve the following volunteering documents	F&GP Ctte
162.1 Volunteer Agreement: <i>Published</i>	
162.2 Volunteer Toolbox talk and attendance record: <i>Published</i>	
162.3 Risk Assessments:	
• Tree Planting: <i>Published</i>	
• Coppicing: <i>Published</i>	
• Conservation Working Party: <i>Published</i>	
• Litter Picking: <i>Published</i>	
FC24: 163 Proposal to review and approve the Parish Council 3 year plan: <i>Published</i>	F&GP Ctte
FC24: 164 Proposal to agree the format of the Annual Parish Meeting on Friday 11 April	Chair
FC24: 165 Proposal for VE Day Celebrations on Monday 5 May	Chair
165.1 Do the PC feel that the PC should do something for VE Day?	
165.2 Which Councillors are prepared to help?	
FC24: 166 Village Hall Modernisation Report: <i>Published</i>	Cllr Horsnell
FC24: 167 Climate Change Working Group Report: <i>Published</i>	Cllr Dempsey-Gray
FC24: 168 Markets Report: <i>Published</i>	Deputy Clerk
FC24: 169 Cemetery Report: <i>Published</i>	Anne Westover
FC24: 170 Tree Warden's Report: <i>Published</i>	Anne Westover
FC24: 171 Emergency Plan Report: <i>Published</i>	Cllr Chenery
FC24: 172 Consider grant application from Bowls Club <i>to be circulated</i>	F&GP Ctte
FC24: 173 Proposal to Reappoint Pauline Huggins to the Climate Change Working Group together with Sonya Exton and Janice Wright	Cllr Dempsey-Gray
FC24: 174 Proposal to set up a Public Engagement meeting regarding Sizewell C mitigations	Cllr Chenery
FC24: 175 Reporting items for the next meeting	All
FC24: 176 Date of next meeting: Monday 19 May 2025	