

## **Schedule of regular payments to be authorised in advance by the full Council for 2025-26**

**The Clerk is authorised to pay the following items of expenditure provided their total cost does not exceed the agreed budget for 2025-26**

	<b>Annual Budget</b>
Salaries for all employees and	
Associated quarterly PAYE and NIC payments to HMRC	61,120
Payments to Richard Ellis for Maintenance work	7,400
Payments to Suffolk Digital for printing of Wickham Market News and	
Payments to Royal Mail for Distribution of Wickham Market News	6,600
Payments for licences and agreements associated with running the market	1,350
Office stationery and consumables including printer toner	1,150
Future Pressure Washing - Clean Children's play area	300
Roy Care - Window Clean Bus Shelter	300

### **The following are paid using Direct Debit**

All Water supplies  
Electricity  
Mobile Phones  
Mobile Phone Insurance  
ICO Data Protection Fee  
Non-Domestic Rates for the Cemetery  
Pensions to NEST

