

Wickham Market Parish Council

Finance Report

November 2023

Balance at bank as at

31 October 2023

Community Account	5,818.75
Business Premium Account	136,587.00
Total at bank	142,405.75
Less Unpresented Payments	3,539.96
	138,865.79

(See bank reconciliation for more details)

Other items to note:

Asset Register

Currently being reviewed for granularity and accuracy.

£k £k

Forecast to March 2024

Total funds at 1 April 2023 was

105.6

Current forecast is that WMPC will spend more than is received during 2023-24
2023-24 year end funds are therefore expected to be £85.5k

(20.1)

85.5

We planned to use reserves in 23-24 (Audit 5k, Youth 3k, Market 3.6k. Play area 4k)

15.6

Additional costs include VH pot holes 1k, Cemetry tree work 1k, Allotments

4.5

reinstatement of plot 2.5k

20.1

Budget 2024-25

The draft budget for next year suggests a small surplus of £0.4k but there are more decisions to be made.

Bank Mandate

Gemma has been added

Allotments

At 17 November we have £36 outstanding from two plot holders. I will be producing a reconciliation later this week

Payment Advice Schedule Excluding Salaries (FR 7.4)

November 2023

FC: Full Council

FGP: Finance & General

Purpose Ctee

EL: Environment and Leisure

Payment Schedule	Chq No	Payment	Supplier	Description or Reference	Authority	Total
November	DD	Sep	E-On	Power on the Hill	DD	73.83
	DD	Sep	Tesco Mobile	Phone Insurance	Chair/Clerk	3.50
	DD	Oct	Tesco Mobile	Phone for Clerk	DD	58.00
	DD	Oct	Tesco Mobile	Phone Insurance	Chair/Clerk	3.50
	EP	Sep	Gemma Dempsey-Gray	Exps - Market samples	Chair/Clerk	15.30
	EP	Sep	A Besly	Q2 Exps	Chair/Clerk	108.00
	EP	Sep	RJ Ellis	Maintenance	FGP23:28.2	252.00
	EP	Sep	PKF Littlejohn	Audit Fee 2020-21	Chair/Clerk	480.00
	EP	Sep	Royal Mail D2D	Clerk Exps - Newsletter Distribution	Chair/Clerk	240.60
	EP	Sep	Village Hall CIO	Grant	FGP23: 33.2	1,747.31
	EP	Sep	Village Hall CIO	Choir room hire	Chair/Clerk	198.00
	EP	Sep	Linda Merriam	Exps - post and phone	Chair/Clerk	17.26
	EP	Sep	Seton	Clerk Exps - CCTV Signs	Chair/Clerk	72.46
	EP	Sep	Screwfix	Alison - Exps	Chair/Clerk	35.80
	EP	Oct	Playsafety Ltd	Inspection Report	Chair/Clerk	217.80
	EP	Oct	SALC	Conference delegate fees	Chair/Clerk	36.00
	EP	Oct	Wickham Market Partnership	Grant for Christmas Leaflet	FC23:94	1,000.00
	EP	Oct	Tuddenham Press Ltd	Newsletter Printing	FGP23:28.2	638.14
	EP	Oct	Clarke & Simpson	Glebe Allotment Rent	Chair/Clerk	240.00
	EP	Oct	Palmer (Fencing) Ltd	Road Closure costs for Summer Ma	Chair/Clerk	348.00
	EP	Oct	Navigus Planning	NP Mapping	Chair/Clerk	96.00
	EP	Oct	Nelson Potter	Ray Lewis: Marker stakes for Plot 3	Chair/Clerk	27.94
	EP	Oct	Pamela Vinten-Phipps	Choir Master	Chair/Clerk	400.00
	EP	Oct	RJ Ellis	Maintenance	FGP23:28.2	252.00
	EP	Oct	Woodbridge Glass	New windows for office	Chair/Clerk	255.00
	EP	Oct	Alison Renshaw	expenses	Chair/Clerk	10.35
	EP	Oct	Screwfix	Richard Ellis reimburse for paint	FGP23:28.2	60.98
	EP	Oct	Community Action Suffolk	Website SSL Certificate	Chair/Clerk	39.00
	EP	Oct	Community Action Suffolk	Website Hosting	Chair/Clerk	60.00
	EP	Oct	Community Action Suffolk	Footpaths Email	Chair/Clerk	25.00
	EP	Oct	F Masters Ltd	Refund of overpayment	Chair/Clerk	26.00
	EP	Oct	Viper Auto Valet Ltd	Pressure Wash Bus Shelter	Chair/Clerk	285.00
	EP	Oct	Ipswich Computer Services	IT Support	Chair/Clerk	243.00
Grand Total						7,565.77